A-Roll	B-Roll	Notes/Reference Images
In this column, we put what our A-Roll is. Often this is an interview or narration.	Tight shot on characters being entered into one cell of a table in Word. Pull away to reveal table in Word doc.	
We also break up rows based on what you see on the screen. So if a piece of broll (footage that is not the speaker) changes	Wide shot of someone typing at a computer.	
Then we start in on a new row to reflect that change.	Tight shot of fingers hitting keys viewed from the side	
If you run out of rows you can right-click and add more.	Overhead of fingers on keys	
Some notation — If someone is being interviewed, begin that notation with SOT (sound on tape). For example — SOT (Sato) — I started as a photographer but moved to video as newspapers pivoted.	Medium shot from behind laptop, shooting above top of screen to show person at keyboard.	shutterstock.com • 517191226
If you are having someone do narration, begin that with VO (voiceover) VO – PAT continues to serve parents during these uncertain times.		