

Friday, May 12, 2017
Meeting Time from 9:00 to 12:00
Paradee Building, Delaware



A Community of Trainers and Aspiring Trainers

UNDERSTANDING AND APPLYING FOR STATE JOBS

Learn how to navigate the Delaware Employment Link (DEL) and apply like a pro. This course will focus on the tools and resources available in DEL, and it will provide tips for making the application process a little easier. You will leave understanding the recruitment process and feel more comfortable navigating our website.

ABOUT THE PRESENTER

Lisa Hale, Human Resource Specialist II with the Office of Management and Budget/Human Resource Management/Employment Services. Lisa is Human Resource Specialist II within the Human Resource Management department specializing in the area of Employment Services. Her responsibilities include conducting job analyses, developing screening and ranking devices, job requirements, ratings of training and experience, scoring matrices, and written exams. She provides guidance and direction to State of Delaware HR offices and hiring managers on laws, rules, regulations, policies, procedures, and professional standards for screening, ranking and hiring and pre-employment decisions. She started working for Human Resource Management in Employment Services eight years ago while pursuing her Bachelor of Science degree in Human Resource Management. She regularly teaches "Applying and Interviewing for State Jobs" to state employees.