

FACILITIES GUIDE – Sussex County

Department: Div. of Services for Aging & Adults with Physical Disabilities	
Address: 18 N. Walnut	
City: Milford	State: DE Zip: 19963
<u>Contact Information</u>	<u>Classroom Details</u>
Name: Mina Wells	Room: Conference Room
Phone: 302-424-7310	Capacity: 0 to 40
Fax: 302-422-1346	
Accessibility: Yes	
Restrictions: Room must be left as found. Equipment for DSAAPD employees only – may bring equipment, food and/or cater in.	
Department: Delmar School District	
Building: Delmar High School	
Address: 202 N. 8th Street	
City: Delmar	State: DE Zip: 19940-1401
<u>Contact Information</u>	<u>Classroom Details</u>
Name: Eve Motichka	Room: Computer Lab
Phone: 302-846-9544 x137	Capacity: 0 to 29 + Instructor
Fax: 302-846-2793	
Equipment: Computer, Overhead, TV/VCR, White Board, Proxima	
Accessibility: Yes	
Restrictions: By appointment only. Board of Education approval is required. No smoking.	
Fee: None for State Employees. Other organization charged for electricity and custodial cleaning.	
Department: Department of Transportation	
Building: South District Highway Administration	
Address: 23697 DuPont Boulevard	
City: Georgetown	State: DE Zip: 19947
<u>Contact Information</u>	<u>Classroom Details</u>
Name: Pam Lord	Room: Conference Room
Phone: 302-853-1301	Capacity: 0 to 30
Fax: 302-856-5728	
Availability: Break Room, Coffee, Vending Machine,	
Equipment: Overhead, TV/VCR, Projector, no computer.	
Accessibility: Yes	
Restrictions: 8:00 a.m. – 4:30 p.m. Directors approval needed for serving food.	
Department: Stockley Center	
Building: Training & Professional Development (C2 Bldg)	
Address: Route1, Box 1000	
City: Georgetown	State: DE Zip: 19947
<u>Contact Information</u>	<u>Classroom Details</u>
Name: Kim Toohey	Room: Staff Development A
Phone: 302-934-8031	Capacity: 0 to 30
Equipment: Overhead, TV/VCR, Black Board, 2 nd screen, portable projector (reservations)	

Department: Stockley Center	
Building: Training & Professional Development (C2 Bldg)	
Address: Route1, Box 1000	
City: Georgetown State: DE Zip: 19947	
<u>Contact Information</u>	
Name: Kim Toohey	Room: Staff Development B
Phone: 302-934-8031	Capacity: 0 to 20
Equipment: TV/DVD/VCR, Black Board, portable projector (reservations)	
Department: Stockley Center	
Building: Training & Professional Development (C3 Bldg)	
Address: Route1, Box 1000,	
City: Georgetown State: DE Zip: 19947	
<u>Contact Information</u>	
Name: Marcie Manuszak	Room: Staff Development C
Phone: 302-933-3172	Capacity: 0 to 20 or 8 computer stations
Equipment: Overhead, TV/VCR, White Board, portable projector (reservations)	
Department: Milford State Service Center Annex	
Address: 13 S.W. Front Street	
City: Milford State: DE Zip: 19963	
<u>Contact Information</u>	
Name: Linda Melvin	Room: Conference Room
Phone: 302-424-7230	Capacity: 0 to 35
Fax: 302-424-5311	
Equipment: TV/VCR, White Board, Banyan Jack	
Restrictions: Reservations Required	
Department: Department of Agriculture	
Building: Redden State Forest Lodge	
Address: 18074 Redden Forest Drive	
City: Georgetown State: DE Zip: 19947	
<u>Contact Information</u>	
Name: Gail Ingram-Smith	Room: Conference Room
Phone: 302-856-2893	Capacity: 0 to 60
Fax: 302-856-5039	
Equipment: Kitchen Facility, 6 foot tables and chairs	
Restrictions: Rustic Setting; Reservations Required	
Department: Cape Henlopen State Park//Division of Parks and Recreation	
Building: The Biden Environmental Training Center	
Address: 42 Cape Henlopen Drive	
City: Lewes State: DE Zip: 19958	
<u>Contact Information</u>	
Name: Mary or Debbie	Meeting rooms accommodate from 30 to 80. The dining room offers seating for 64. Overnight accommodations house 21 to 55 guests, three per room, dormitory-style accommodations.
Phone: 302-644-5005	
Fax: 302-644-5012	
Equipment: Call for information	
Restrictions: Reservations Required	